



Cherokee Health Systems Internship Institute Health Care Scholar Program

The Health Care Scholar Internship Program allows college seniors, recent college graduates and individuals working on graduate degrees to gain practical “in the trenches” experience working on the front lines of health care to improve the health of vulnerable and underserved populations in rural or urban areas of the State. Depending on the individual's skillset, interests and career goals, each internship is customized to maximize the individual's opportunity to learn and gain valuable work experience in their chosen field. A mentor will be assigned to each intern to provide overall guidance and additional learning opportunities during the internship. All scholars will receive didactic and experiential training in the internship track of their preference.

The Health Care Scholar Intern can select from a particular “track” or may select multiple tracks depending on their areas of interest. These tracks include:

- Healthcare Administration & Operations
- Information Technology & Analytics
- Finance & Financial Analytics
- Marketing
- Human Resources
- Medical Scribe

Specific tasks may include the following examples:

- Recruiting talented and mission-minded staff
- Developing, reporting and analyzing data to make meaningful and informed decisions
- Developing practice resources and data comparison tools,
- Creating presentations designed to inform internal and external audiences,
- Designing and implementing practice transformation strategies and tactics
- Assisting with practice management
- Communicating to organizational and community partners using a variety of communications tools,
- Drafting content for newsletters, eblasts, and other communications,
- Managing contact distribution lists,
- Creating and designing original updates to public-facing website,
- Fundraising
- Analyzing data to identify health care trends and patterns
- Conducting community outreach strategies to engage populations/patients
- Coordinating national training academies/conferences and meeting logistics,
- Analyzing value-based contracts, budgets, financials
- Developing financial pro-formas
- Designing, developing and implementing marketing campaigns
- Scribing for CHS providers
- Other tasks of particular interest to the Health Care Scholar



Education

Education: A Bachelor's degree from an accredited college or university.

Experience: No experience is necessary. Passion and commitment to making a difference are essential.

Qualifications

Candidates should possess:

- Computer Skills: MS Office programs, Google Drive programs, Mapping applications (e.g., ArcGIS), statistical software programs, CRM software (e.g., Salesforce)
- Technical Skills: Data aggregation and tabulation
- Other Skills: Scheduling, summarizing meetings, interpersonal communications, multi-tasking, web/marketing, writing, presenting.
- Teamwork

The ideal intern will have knowledge of or experience in the health care field and be highly motivated to contribute to implementing health care innovation in organizations. Interns should be knowledgeable of health care transformation such as value-based payment, primary care, community health centers, population health, and trends in the delivery and management of health care. Knowledge of integrated care, primary care best practices, vulnerable and underserved populations and leadership are highly desired.

Compensation

Healthcare Scholar Interns will be paid a stipend of \$10,000 in biweekly increments for their 6-month internship placement.

Required Licenses, Registrations, and Certifications

None.



Selection Process

Applicants who meet the minimum qualifications are encouraged to apply by submitting the Health Care Scholar Internship Application, cover letter, and resume to Sandra.Greear@cherokeehealth.com.

Applications are considered on a rolling basis. There is no specific application deadline, and applications may be submitted at any time. Applications must be accompanied by a CV or a resume and a statement of interest. References are required and some internships may require a writing sample.

Additional Information

Appropriate accommodations for individuals with disabilities are available upon request.

People with disabilities and bilingual candidates are encouraged to apply.

As an equal opportunity employer, Cherokee Health Systems is committed to recruiting, developing, retaining and promoting employees who are reflective of diversity in the communities we serve.

If you have questions about the Cherokee Health Systems Internship Institute and Health Scholar Program or the application process, please contact Joel Hornberger, Chief Strategy Officer (joel.hornberger@cherokeehealth.com) or Suzanne Bailey, Chief Operating Officer (suzanne.bailey@cherokeehealth.com).