



Patient Rights & Responsibilities

All patients have the right to:

1. Be treated with respect and dignity. You have the right to privacy and to have your health and financial information treated with privacy.
2. Ask for and get information about your health record in accordance with federal and state laws. You can see your health records, get copies of your health records and ask for your health records to be amended if they are wrong.
3. Receive services without being treated in a different way because of race, color, birthplace, language, sex, age, religion, sexual orientation, diagnosis or disability. You have the right to file a complaint if you feel you have been treated unfairly.
4. Be told in an easy to understand way about your care and all of the different kinds of treatment that could work for you.
5. Help to make decisions about your health care plan.
6. To voice complaints or grievances in person, by phone, or in writing and receive a response.
7. To receive evidence based care and assistance in developing self- management goals.

All patients have the responsibility to:

1. Treat your healthcare provider and staff with respect and dignity.
2. Keep health care appointments, and call the office in advance if you cannot keep your appointment.
3. Provide accurate information about your health, lifestyle and family history to your provider so they can better understand your health needs.
4. Tell your provider about any other specialists that you see.
5. Notify us if you have changed your address, phone numbers or email address.
6. Pursue healthy lifestyles known to promote health such as a proper diet and nutrition, adequate rest, adequate exercise and avoidance of drug abuse, tobacco and excessive alcohol intake.
7. Comply with the health care plan you and your provider have agreed upon.
8. Bring all current medications, or a list of all current medications, with you when you have an appointment.
9. Call us and let us know if you have been hospitalized or have been to the Emergency Room.
10. Actively participate in developing your health care plan. Tell your provider your health care concerns. Ask questions when you need more information or don't understand something that the provider has told you.